## Update ParentVUE with COVID Vaccination Information

To support contact tracing efforts and quarantine decision making, PPS will be collecting COVID-19 vaccination information for our students. Here are instructions for parents/guardians to upload their student's Covid 19 Vaccination Card in the ParentVUE is available in the Yearly Verification screen.

 To access ParentVUE, in your web browser, go to: <u>https://parent-portland.cascadetech.org/portland/</u> Click on I am a Parent to log into ParentVUE. Enter your username and password. Click Login.

Login		
User Name:		Portland Public Schools
Password:		
		Forgot Password
	Lo	ogin
		Activate Account/Reset Password
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ParentVUE Account Access

2. On the Select Registration page, select **2021-22 Current Year- Yearly Verification** from the drop down menu. Click on the Begin New Student Registration link.

	Select an option from drop-down menu below:
•	If your student has never been enrolled in a PPS select Online Registration New Students
•	If your student is currently enrolled in a PPS school and you are updating the information, select Yearly Verification
(	additional information regarding the re-enrollment process.
	2021-2022 Online Registration New Students 2021-2022 Current Year - Yearly Verification

3. In **Yearly Verification**, families will be able to update their student information and upload their Covid Vaccination Card. Click the Upload button to proceed.

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This information will be added to your student's immunization record in the Synergy Student Information System.

4. If you have already updated your student's information in **Yearly Verification**, you can still go back to the Yearly Verification screen by clicking on Yearly Verification in the upper right hand corner of the ParentVUE screen. You will be able to upload the Covid 19 Vaccination Record at this time.